

SHOOTERS HILL 16-19 BURSARY APPLICATION GUIDELINES 2017-2018



Please read the **Shooters Hill Sixth Form College Bursary Policy** document before filling out the application form. The policy is on our website or can be requested from Student Services.

You need to be under 19 years old on 31.8.2017 to apply for the bursary, unless you are a 19+ continuer or are 19 and have an EHCP.

If you have any queries or need any help in completing your application, contact Student Services: 020 8319 9446/email: bursary@shc.ac.uk.

DO NOT BUY ANYTHING YOU NEED FOR YOUR COURSE BEFORE APPLYING FOR THE BURSARY; WE CANNOT REIMBURSE YOU.

The Shooters Hill Bursary Fund is divided into two categories:

1. THE VULNERABLE BURSARY – up to £1,200

Specifically for young people from the following vulnerable categories:

- young people who are in care
- care leavers
- young people in receipt of Income Support/Universal Credit in their own name
- disabled young people in receipt of **both** ESA (Employment Support Allowance) or Universal Credit **and** DLA (Disability Living Allowance) or a PIP (Personal Independence Payment) in their own name

NB You must attach the specified supporting evidence to your application:

Status	Supporting evidence required
Student claiming Income Support/Universal credit Student in receipt of both ESA or Universal Credit and DLA or PIP in own name	Letters from DWP and/or Job Centre to confirm entitlement and that allowed to be in further education whilst claiming it
In care or a care leaver	Written confirmation of your current or previous in-care status from the local authority, social worker or transitional services

2. THE DISCRETIONARY BURSARY

If you are **not** eligible for the Vulnerable Bursary, and are **under 19 on 31.8.2017**, you can apply for the Discretionary Bursary. You will be assessed on total household income and associated course costs. It can help fund: equipment; uniforms; lunches; travel and trip costs; or anything else essential for your course; where possible it is paid 'in kind', ie we provide the equipment rather than the cash value.

Priority is for students: *receiving Free School Meals (FSM); whose families claim tax credits; whose household income is less than £27,000; and young carers.*

NB You must attach the evidence to your form for your application to be considered:

Status	Supporting evidence required
Family not in paid employment	All benefits being claimed; Free School Meal entitlement letter from Royal Borough of Greenwich
Low income household	Parent/carers' latest tax credit awards statement (TC602) and p60 certificate
Young carer	Your family's benefits and household income

PLEASE NOTE STUDENTS ALSO NEED TO SUPPLY A COPY OF THEIR MOST RECENT BANK STATEMENT – APPLICATIONS WITHOUT ALL THE REQUIRED EVIDENCE WILL NOT BE ACCEPTED AND MAY BE DESTROYED